

## Agenda for a meeting of the Governance and Audit Committee to be held on Thursday, 21 March 2024 at 10.30 am in Committee Room 1 - City Hall, Bradford

### Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Tait Thornton Godwin	Felstead	Hickson

### Alternates:

LABOUR	CONSERVATIVE	GREEN
Alipoor K Hussain H Khan	Pollard	Love

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. **Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place.** Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- **Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.**
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### From:

Jason Field  
Interim Director of Legal and Governance  
Agenda Contact: Kanwal Amrez  
Phone: 07929 070288  
E-Mail: kanwal.amrez2@bradford.gov.uk

## A. PROCEDURAL ITEMS

### 1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

### 2. DISCLOSURES OF INTEREST

Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must:</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i>  <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i>  <i>(b) a reasonable member of the public</i>

*knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 25 January 2024 be signed as a correct record (previously circulated).**

(Kanwal Amrez – 07929 070288)

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Kanwal Amrez – 07929 070288)

## B. BUSINESS ITEMS

5. **CITY OF BRADFORD METROPOLITAN DISTRICT COUNCIL (CBMDC) AUDIT COMPLETION REPORT FOR THE YEAR ENDING 31 MARCH 2023** 1 - 42

The External Auditor will present **Document “AI”** which summarises the findings of the audit of the Council’s financial statements for the year ended 31 March 2023.

**Recommended –**

**That Members of the Committee note the report.**

(Celia Yang – 07977 814829)

6. **2022-23 STATEMENT OF ACCOUNTS** 43 - 84

The Interim Director of Finance and IT will submit report **Document “AJ”** which will provide the 2022-23 Statement of Accounts and details the key financial points arising.

**Recommended –**

**(1) That the 2022-23 statement of accounts are approved by the Governance and Audit Committee.**

**(2) That any subsequent changes that may need to be made following this meeting are delegated to the S151 Officer in consultation with the Chair for approval. Should such change occur to be significant, the committee will be reported back in a future meeting.**

(Celia Yang – 07977 814829)

7. **TREASURY MANAGEMENT STRATEGY 2024-25** 85 - 124

The Interim Director of Finance and IT will submit **Document “AK”** which reports on the Councils Treasury Management Strategy 2024-25. This report shows the Council’s 2024-25 Treasury Strategy and Prudential Indicators.

The CIPFA 2021 Prudential and Treasury Management Codes require all local authorities to prepare a capital strategy report which will provide the following:

- A high-level long-term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services.
- An overview of how the associated risk is managed.

- The implications for future financial sustainability.

**Recommended –**

**That the report Document (“AK”) be noted by the Governance and Audit Committee and the report be referred to full Council for adoption.**

(Colin Standish - (01274 43 2361)

**8. EXCLUSION OF THE PUBLIC**

**Recommended –**

**That the public be excluded from the meeting during the consideration of the item relating to the minutes of the West Yorkshire Pension Fund Investment Advisory Panel meeting held on 25 January 2024, because the information to be considered is exempt information within paragraph 3 (Financial or Business Affairs) of Schedule 12A of the Local Government Act 1972. It is also considered that it is in the public interest to exclude public access to this item.**

**It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial implications of any decision.**

**9. MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) INVESTMENT ADVISORY PANEL HELD ON 25 JANUARY 2024** 125 - 136

The Council’s Financial Regulations require the minutes of meetings of the WYPF be submitted to this Committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Not for Publication “Document AL”** which reports on the minutes of the meeting of the WYPF Investment Advisory Panel held on 25 January 2024.

**Recommended –**

**That the minutes of the West Yorkshire Pension Fund Investment Advisory Panel held on 25 January 2024 be considered.**

(Euan Miller – 01274 434517)